

**PLEASE READ
APPLICATION
AND GUIDELINES
IN THEIR
ENTIRETY.
THERE ARE
CHANGES!!!!**



April 13, 2010

Dear Vendor,

Wamego is proud to announce the dates of the 5th Annual OZtoberFest! This year's OZtoberFest will be held in downtown Wamego on October 2nd and 3rd, 2010. We welcome your application for this growing, successful event. More than 7,000 people attended OZtoberFest 2009.

Enclosed are the guidelines, rules and application that we require each vendor to read and complete to be eligible to participate in the event. Please read the information carefully and thoroughly. Detailed descriptions and information regarding your food, craft items for sale and booth activities are required.

We are seeking a variety of quality hand-crafted vendors, a variety of festival foods and OZ memorabilia for this show. Please apply early. Confirmation letters will be sent as applications are received. Fees for spaces are explained in the attached guidelines and application. Once again, please read all the information carefully, but do not hesitate to call if you have questions.

Thank you for considering submitting an application to our festival! If you have questions, please call the Wamego Chamber of Commerce/Mainstreet office at (785) 456-7849 or email at wchamber@wamego.net.

Sincerely,

Mary Lyn Barnett, Executive Director
Wamego Chamber of Commerce/Mainstreet

Enclosure



2010 OZtoberFest

Saturday, October 2, 2010- 9 a.m. to 5 p.m. Sunday, October 3, 2010 - 11 a.m. to 4 p.m.

Application must be completed thoroughly! Please read carefully!!

Name: _____

Address: _____

City: _____ State: _____ Zip: _____

Day Phone _____ Evening Phone _____ Email _____

Approximately how long does it take you to setup? _____

ALL VENDORS MUST ARRIVE BETWEEN 5:30pm and 7:00pm on FRIDAY, OCTOBER 1ST.

All booth spaces are 12 x 12 feet, OUTSIDE, open air, on concrete, in the middle of the street in downtown.

Indicate booth type here: _____ HAND-MADE ARTS AND CRAFTS _____ COMMERCIAL

<<Find Specific Instructions, policies, procedures, qualifications for your booth-type below>>

BOOTH SPACE: (spaces are open air on concrete/asphalt.)

Indicate number of spaces you need. Electrical spaces are limited and cannot be guaranteed.

_____ 12' x 12' booth space - \$50.00 each (indicate 1, 2, 3, etc.)

_____ Electricity - \$5.00 per space (If you request more than 1 space and need electricity, you will be required to pay for electricity for each space - since all electric booths are blocked together.)

_____ Total amount enclosed

DETAILED description of your items: (Attach separate pages if needed) Include pictures with your application.

- ❖ APPLICATION DEADLINE IS MONDAY SEPTEMBER 10, 2010. NO EXCEPTIONS!
❖ All applications may NOT be accepted! Absolutely NO REFUND if application is accepted.
❖ Booth fees must be sent with application! We will NOT accept applications by fax or email.
❖ Incomplete applications will not be reviewed and will be returned.
❖ The Wamego Chamber of Commerce, the City of Wamego, the OZ Museum, the OZtoberFest Committee, or their agents will assume no responsibility for loss or damage to any vendor property.
❖ Confirmation Letters will be mailed on an "as received basis." Pictures and booth fee will be returned if your booth is not accepted.
❖ Vendors must provide their own Tents, chairs, tables, shelves, etc

-Craft Vendors- You will be in a separate area from commercial booths \$ 50 per craft booth

- ❖ Quality HANDCRAFTED items only. No manufactured, commercial, resale, flea market items allowed in craft booth area.
❖ All craft booth items will be juried on-site during booth setup. See Information Booth on site or contact us for jury details.
❖ MUST provide at least 2 updated photos of items taken DURING the craft-making process, and at least 2 of items after finished.
❖ Include a DETAILED description of handmade craft in the space provided above. Additional pages may be included if needed.
❖ All items must be sold from the booth regardless of tent or trailer. No additional sales tables will be allowed.
❖ Booths are placed by craft-type. It is to your benefit to include as much detail in your description and pictures as possible.

-Commercial Vendors-You will be in a separate area from craft booths \$ 50 per commercial booth

- ❖ NO COMMERCIAL ITEMS SOLD AT THE OZ MUSEUM GIFT SHOP ARE ALLOWED TO BE SOLD AT THE COMMERCIAL BOOTHS - NO T-SHIRTS, CONTEMPORARY BOOKS OR COLLECTIBLES.
❖ Allowable examples of OZ memorabilia include but are not limited to: ANTIQUE, OUT OF PRINT OR ANYTHING FROM ORIGINAL BOOKS OR MOVIE - MUST BE AT LEAST 25 YEARS OLD FOR OTHER ITEMS!
❖ Commercial vendors discovered selling items in competition with OZ Museum Gift Shop will be removed from the festival IMMEDIATELY.
❖ All items must be sold from the booth regardless of tent or trailer. No additional sales tables will be allowed.
❖ Please send detailed list and pictures of items to be sold.

READ CAREFULLY--If the committee finds a booth to be in non-compliance with regulations listed above during the event then entry fee will be forfeited and the vendor will be removed immediately. OZtoberFest Committee decisions are FINAL. We reserve the right to deny any application or vendor.

By signing below you acknowledge that you have read and fully agree to be bound by the guidelines and rules of this application. Should your application be accepted for the 2010 OZtoberFest, you will cooperate fully with all guidelines, regulations, and qualifications. No refunds are given if the application is accepted.

Signature _____ Date: _____